

**Annual Subscription** 

The Annual Subscription Agreement allows you to use Laserfiche products for a designated time period without purchasing a license. Annual payment provides on-demand access to your Laserfiche products for the duration of the year.

The agreement provides you with the flexibility to manage licenses across your organization or institution, according to your participant's usage roles.

License options include:

FULL USERS	Full Users have read/write repository access, along with the ability to create and submit forms. They can choose to create rule-based group management and provisioning to determine user account privileges.
EMPLOYEE PARTICIPANTS	Employee Participants have both read-only repository access and the ability to submit forms.
COMMUNITY	Community Licenses can be used by non-employees, allowing read-only access to the repository and the ability to submit forms. Users outside of your organization can connect to needed services, with customized access to content.
EDUCATION COMMUNITY LICENSES	Education Community Licenses may be used by students, faculty and non-employees. They allow read-only repository access, and the ability to submit forms. This licensing bundle provides your educators, students and community with the ability to effortlessly interact and collaborate.

The Annual Subscription provides the flexibility to increase your product counts based on fluctuating business needs or user count.

With a subscription, you can access the software for as long as you maintain an active annual agreement.

#### Renewal

Services will automatically renew on an annual basis after the anniversary date of the agreement, unless you provide cancellation notice 45 days prior to the anniversary date.

Annual Subscription will provide you with access to your specified Laserfiche products for 12 months. At the end of the licensed period, you can extend the coverage for another 12 months by submitting an extension purchase order.

When you submit your extension purchase order, you must include an updated count of products needed, along with any changes to your product suite.



# Laserfiche® Run Smarter®

### **About Laserfiche**

Laserfiche Enterprise Content Management transforms how organizations manage information, automate document-driven business processes and make timely, informed decisions. Using Laserfiche, organizations can innovate how documents and unstructured information are processed and analyzed to achieve business results. Laserfiche provides intuitive solutions for capture, electronic forms, workflow, case management, cloud, mobile and government-certified records management. Since 1987, Laserfiche has been the trusted choice of more than 36,000 organizations worldwide.

## **Your Next Step**

**Read White Papers and Case Studies** laserfiche.com

**Get a Demo** laserfiche.com/demo

**Contact Us** (800) 985-8533

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